

2015-2016 Special Conditions/Loss of Income Form

Use this form if your, your spouse's or your parents' 2015 income will be less than the 2014 income reported on your 2015-2016 FAFSA. *(If your reduced income in 2015 is due to decreases in commissions, sales, interest, dividends, etc., this form cannot be submitted to the Financial Aid Office until the 2015 year has ended and you can provide documentation of your total income for 2014.)* This information will be used to recalculate your financial aid eligibility. Please note that increased financial need does not guarantee increased funding. If the recalculation does not show that you have increased financial need, we will continue to use your current 2015-2016 FAFSA data.

Name _____

SID _____

- 1. Attach the documents listed below:**
- 2. Complete the charts listed below:**
- 3. Submit to the financial aid office:**

Letter of explanation, written, signed and dated by the student. *(Please be specific, explained what changed and provide dates where applicable)*

Copy of 2014 Federal Income Tax Return for yourself, and parents or spouse if their information was part of your original FAFSA application

Copy of the last pay stub from any jobs held in 2015 and/or letters from the employers for these jobs verifying the last day of employment and the total amount earned in 2015 to date.

Copy of most recent pay stub from current job(s) and/or letters from current employers verifying the total amount earned in 2015 to date.

If no jobs were held in 2015, provide verification that employment at the last job held in 2014 has ended (either a copy of the last pay stub showing a vacation cash out, documentation of the first day of unemployment benefits, or a letter from the employer verifying the last day of employment.)

Documentation of all 2015 earnings not from work such as: Unemployment, Public Assistance, Social Security, and Veterans Benefits (you must provide verification of when the benefit began, the amount earned to date in 2015 and verification of when it will end, if prior to December 2015)

Student's Total 2015 Income (All students must complete this section)

Complete the entire chart below. Answer "0" or "NA" if a source of income does not apply to you.

Source of Income	Actual earnings (1/1/15 to present)	Expected earnings (present to 12/31/15)
Student's Income From Work (do not include earnings from a work-study job)		
Spouse's Income From Work		
Other Taxable Income (unemployment benefits, interest, dividends, capital gains, etc.)		
Nontaxable Income (welfare benefits, VA benefits, Social Security benefits, pre-tax contributions to retirement plans, etc.)		

Parents' 2015 Total Income (All parents whose data is on the student's 2015-2016 FAFSA must complete this section and provide documents that apply from page one)

Complete the entire chart below. Answer "0" or "NA" if a source of income does not apply to you.

Source of Income	Actual earnings (1/1/15 to present)	Expected earnings (present to 12/31/15)
Father's/Stepfather's Income From Work		
Mother's/Stepmother's Income From Work		
Other Taxable Income (unemployment benefits, interest, dividends, capital gains, etc.)		
Nontaxable Income (welfare benefits, VA benefits, Social Security benefits, pre-tax contributions to retirement plans, etc.)		

Certification: I certify that the above information is true and accurate to the best of my knowledge.

Student's signature _____ **Date** _____

Parent or Spouse's signature _____ **Date** _____
(Required only if parent or spouse information is included on the 2015-2016 FAFSA)

We will begin accepting special conditions September 2015.

For Office Use Only

Student's financial need has not increased. No data changes have been made; the Financial Aid computer system reflects the most recent SAR data.

Per professional judgment, the student's financial need has increased. The Financial Aid computer system reflects changes to the income data, and the SAR has been submitted for reprocessing, if required.
Original EFC: _____ Transaction #: _____ Revised EFC: _____

The following changes were made by professional judgment:

<u>Student/Spouse</u>		<u>Parents</u>	
AGI	\$ _____	AGI	\$ _____
Taxes paid	\$ _____	Taxes paid	\$ _____
Student income from work	\$ _____	Father/Stepfather income from work	\$ _____
Spouse income from work	\$ _____	Mother/Stepmother income from work	\$ _____
Worksheet A	\$ _____	Worksheet A	\$ _____
Worksheet B	\$ _____	Worksheet B	\$ _____
Worksheet C	\$ _____	Worksheet C	\$ _____

FA Signature

Date